



## AH AmeriCorps\*ProCorps Member Timesheet

To be completed weekly and returned on the last Friday of every month to:  
AH AmeriCorps\*ProCorps  
1100 Walnut Street, Ste. 1900  
Kansas City, MO 64106  
Phone: 800-343-6466 Fax: 816-531-3527



**Employee Name (Please Print):** \_\_\_\_\_

**Organization:** \_\_\_\_\_

Week of:	S	M	T	W	TH	F	S	Total Hrs.
								0
								0
								0
								0
								0
<b>TOTALS:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

By signing below, I hereby attest that the time recorded on this time sheet is true and accurate to the best of my knowledge.

**Employee Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Supervisor Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Instructions:

1. Calculate all time in 30 minute increments, for example, 1.5, 2.5, 4.0.
2. Employee must submit timesheet to George Hudson, [apintern@humanics.org](mailto:apintern@humanics.org), the last Friday of each month.
3. Sign timesheet with ink pen only.
4. Do not use "white-out" to correct mistakes, instead cross-out the error, write-in the correct number, and initial correction.